



Kentucky Green and Healthy Schools Teacher Project Form



Instructional Leadership

Purpose

The purpose of this form is to give students on the Green Team a list of resources to help them complete their improvement projects, and to prepare your school's staff to assist the Green Team.

Instructions

The Teacher Leader of your school's Green Team should complete this form, keep one copy, and submit a copy to the KGHS Coordinator at KGHS@ky.gov.

Foundations of a Green Team

School Name:

The KGHS program Teacher Leader should recruit other teachers and school staff to the Green Team. As you work through the Teacher Project Form, inform school staff about the KGHS program (i.e., students will be working in the school to complete Improvement Projects and may have questions for these groups), and seek other leaders to join the Green Team to ensure sustainability of the program. To ensure sustainability of the KGHS program at your school, at least one other teacher and one other leader should be recruited to the Green Team. In the table below, list the names of staff agreeing to become a member of the Green Team.

Name	Contact Information (e.g., phone, email, office hours, etc.)	Commitment (i.e., role they will play on Green Team)
Required Teacher:		
Required Other Staff or Teacher:		





Questions for School Leadership

Work with the school principal and others from the administrative staff and site-based council to answer the following questions.

- 1) Does the school provide opportunities for collaborative learning that include students, teachers, other school personnel, parents, and/or community members? Yes No
 - a. If yes, please indicate one or more examples of collaborative learning.

- 2) Are teachers encouraged to incorporate environmental education lessons into their discipline's curriculum (when the lessons support the curriculum objectives)? Yes No

- 3) Do teachers use the school building and grounds as a teaching tool? Yes No
 - a. If yes, what areas of the school are used for teaching?

 - b. If no, would your school be interested in receiving information on how to use the school building and grounds as a teaching tool? Yes No

- 4) When will students on the Green Team work on the KGHS Project?
Note: Some schools allow students to participate as a part of a regularly scheduled class, some participate as part of a club during regular school hours, and still others are involved through afterschool programs.

- 5) Does the school have policies that make it easy for teachers to take students outdoors or out into the community for investigations? Yes No
 - a. If yes, please describe some of the policies in place.

 - b. If no, please contact KEEC for support.





6) If students on the Green Team have questions for the administrative staff, district staff, or site based council, how and when is the best time for students to contact staff?

Contact Person	Best Time to Contact	Area of Expertise	Best way to contact (Phone, email, office hours, etc.)

Questions for Teachers

Work with teachers at the school from different grade levels to answer the following questions.

1) Do you or your colleagues incorporate environmental education lessons into your discipline’s curriculum?

Yes No

a. If yes, please briefly describe by grade level.

b. If no, would you and your colleagues like to receive information on how to incorporate environmental education lessons into the current curriculum? Yes No

2) Do you or your colleagues teach any interdisciplinary curriculum units? Yes No If yes, please briefly describe, including the disciplines and grade levels.





3) If students on the Green Team have questions for teachers in various grade levels, how and when is the best time to contact teachers? Complete pertinent information in the table below; this information will be used to help students in the KGHS program when they conduct interviews during their Investigations.

Contact Person	Best Time to Contact	Grade level or Area of Expertise	Best way to contact (Phone, email, office hours, etc.)

Questions for Facilities/Custodial/Grounds Staff

If students on the Green Team have questions for the facilities/custodial staff, how and when is the best time to contact staff? Complete pertinent information in the table below; this information will be used to help students in the KGHS program when they conduct interviews during their Investigations.

Contact Person	Best Time to Contact	Area of Expertise	Best way to contact (Phone, email, office hours, etc.)





Questions for Other School Staff

- 1) Guidance Counselor Staff. Do guidance counselors discuss green jobs career pathways with students?
Yes No If not, would the guidance counselors like more information on these opportunities for students? Yes No

- 2) Information Technology (IT) Staff. Do IT staff consider environmental impacts of their work? (E.g., hibernation mode for computers, or recycling electronic waste rather than landfilling it, etc.)
Yes No If yes, please describe below.

- 3) If students on the Green Team have questions for other school personnel, how and when is the best time to contact staff? Complete pertinent information in the table below; this information will be used to help students in the KGHS program when they conduct interviews during their Investigations.

Contact Person	Best Time to Contact	Area of Expertise	Best way to contact (Phone, email, office hours, etc.)
		Medical	
		Cafeteria	
		Library	
		Guidance Counselor	
		IT	
		Other:	





Questions about Parents

Answer the following questions about opportunities for parent involvement at your school.

- 1) What opportunities exist for parents to be involved at the school? Please describe. (E.g., PTA / PTO, specific examples of volunteerism, observation opportunities, etc.)

- 2) Are there any parent initiatives focused on the environment or sustainability? Yes No If yes, please describe.

Improvement Project

- 1) Brainstorm with one or more school staff, including new School Green Team members and other contacts made during this Investigation. Where might the School Green Team Leadership be able to make improvements? Provide a summary explaining the results of your team's brainstorming session. Include a list of your ideas for improving policies, procedures, or general knowledge about the KGHS program at your school.

- 2) **(IF APPLYING FOR AN EPA WATER MINI-GRANT, YOU DO NOT HAVE TO ANSWER THIS QUESTION)**
Pick one or more recommendations from the brainstorming session and develop a plan for addressing the idea(s) in an Improvement Project. Briefly describe your plan below. Include a timeline.

